

## Financial Aid Self Service Module

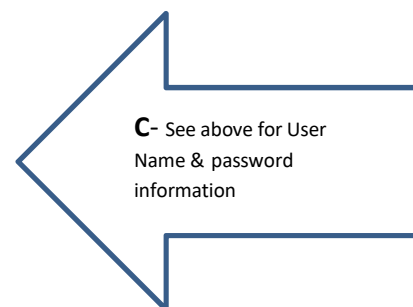
Welcome Marlins! As an admitted student, you now have access to the **Financial Aid Self Service (FASS)**. In the FASS you can review your financial aid package, accept awarded aid, and track the documents needed to finalize your financial aid. We are committed to making access to FASS as straightforward as possible. Please follow the steps below in order to review your award package.

### Step 1: Create your personal password

- Please go to <https://www.vwu.edu/admittedstudents/vwu-change-password.php>
- **USERNAME:** Your Virginia Wesleyan University (VWU) username is your student ID number. (Found on your enclosed Financial Aid Award Notification.)
- **PASSWORD:** You will need to create a personal password. To do so, you'll first create a temporary (see the online instructions in Part A), single use password and then use it to create your personal password.

### Step2: Access Financial Aid Self-Service

- Go to our website at [www.vwu.edu](http://www.vwu.edu) and follow the instructions below in alpha order:
  - A- Click on “MyBeacon”
  - B- Click on “Financial Aid Self Service”
  - C- Enter your username and password from above



Instructions continued:

- D- Checklist. If any item has “Action Needed,” you will need to review.
- E- Click on “Review and accept your Financial Aid Award Package”
- F- Helpful Resources
- G- Review your scholarships, grants, and loans. To learn more about each, click on the either the [blue Accept or Decline or View Award](#) entry under each item. Once the award opens click [About “Name of the Award”](#). You can also Accept or Decline each award when selection Accept or Decline. (Awards not offering the Accept or Decline option, requires additional information and the Financial Aid Office will Accept those once we receive all the information.)
- H- Return to the top of the page and click “Sign Out”

The screenshot shows the Financial Aid portal interface. At the top, a message states "Financial Aid Application Being Reviewed". Below this is a checklist with several items, some marked as "Action Needed". A blue arrow labeled 'D' points to the "Eligibility Used" section. Another blue arrow labeled 'E' points to the "Review and accept your Financial Aid Award Package" link in the checklist. A third blue arrow labeled 'F' points to the "Resources" section on the right. Below the checklist, there are sections for "Scholarships and Grants" and "Loans". A blue arrow labeled 'G' points to the "VA Tuition Grant\*" entry in the grants table. At the bottom, a blue arrow labeled 'H' points to the "Sign out" link in the top right corner of the page.

**Need Assistance?**  
 Contact VWU  
 Financial Aid Office  
 757.455.3345  
 finaid@vwu.edu