Requesting Data and Data Analysis

The Department of Institutional Research and Planning is the first point of contact for all requests for data and analysis. This department works with Computer Services and other departments to generate the “raw” data and after reviewing and formatting this data, provides this information to the requestor.

Computer Services generates specific information from the College’s databases and neither interprets this data nor establishes guidelines for the data analysis. For proper analysis and presentation, Institutional Research and Planning processes all such requests.

A copy of any report resulting from such data analysis is to be provided to the Office of Institutional Research and Planning.

Misc. II       June 2005