General Roles and Responsibilities

1) To become familiar with, committed to, and abide by the major responsibilities and duties of the Alumni Council as set out in its Bylaws.

2) To devote time to learning how the University functions – its uniqueness, strengths, and needs.

3) To prepare carefully for, regularly attend, and actively participate in Alumni Council meetings and committee assignments, and to participate in other University events when possible.

4) To maintain confidentiality when called for, and to avoid acting as spokesperson for the entire Alumni Council unless specifically authorized to do so.

5) To support University fundraising efforts through personal giving in accordance with one’s means (both Excellence Fund and capital drives); to be willing and able to share in the solicitation of others, if comfortable in doing so; and to alert the University to appropriate funding opportunities worthy of consideration.

6) To use designated institutional channels when conducting Alumni Council business.

7) To avoid any relationships that could be perceived as injurious conflicts of interest to those of the University.

8) To refrain from actions and involvements that might prove embarrassing to the University and to resign if such actions or involvements develop.

9) To make judgments always on the basis of what is best for the University as a whole and for the advancement of higher education, rather than to serve special interests.