

**Virginia Wesleyan University**  
**Faculty Professional Activities Form: 2017**  
*(E-mail an updated electronic C.V. and electronic copies of all syllabi separately)*

Faculty Member:

Dept:

Rank:

Date eligible for  
promotion:

**I. TEACHING AND STUDENT MENTORING**

1. A.) Number of *different* course preparations:

*(Your courses are entered automatically. Please note any discrepancies or comments in Section **1B**)*

B.) Please note any discrepancies or comments regarding the course sections listed previously:

2. Number of *new* course preparations:

3. *Changes* in existing preparations and purpose of changes:

4. Student mentoring and academic leadership:

- number of independent studies
- number of tutorials
- number of internships
- number of off-site classroom observations/evaluations
- local field trips

- sponsorship of student travel for conferences, etc.

- travel courses

- other

5. Pedagogy and technology conferences and/or workshops attended (title, location, date):

6. Teaching awards or honors:

7. Sponsorship of undergraduate research and events beyond the classroom setting:

8. Based on your *student evaluations and classroom experiences this year*, how would you evaluate your achievements in relation to your intentions?

## **II. PROFESSIONAL VITALITY**

*(N.B. Explain/document the professional significance of any journal/venue where it would not be apparent to someone outside of your field)*

1. Books authored or edited (*title/press/date*):

2. Scholarly work appearing in peer-reviewed journals (*with bibliographic citations*): \_\_\_\_\_

3. Other professional publications (*with bibliographic citations*):

- a. popular and news publications

- b. book reviews

- c. encyclopedia articles

d. web site contributions

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e. chapter or essay in a book

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f. other

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4. Professional performances/exhibitions (*title, organization, place, date*):

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5. Work forthcoming for publication/exhibition but not yet in print/shown (*title of journal or publisher and anticipated date of publication, or parallel information for the arts*):

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6. Conference papers presented (title, organization, place, date):

a. International

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b. National

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c. Regional

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d. Local

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7. Other lectures/talks/moderating/evaluative roles for professional audiences  
(title, organization, place, date):

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8. Grants applied for (*indicate if received*):

a. External (*name, project, level of competition*)

b. Internal (*name, project*)

9. Attendance at professional conferences or performances/exhibitions *not listed in #6* (*organization, location, date; role, if any*) :

a. Involving travel:

b. Local:

10. Non-conference travel for scholarly or artistic research:

11. Professional offices held (*note nature of activity*):

12. Description of research or work in progress, including work that may be under consideration for publication or presentation:

13. Professional licenses and memberships:

14. Scholarly/professional awards and honors received:

15. Other professional achievements you would like to highlight:



16. Based on the goals you set for yourself last year, how would you evaluate your *professional achievements*:

### **III. INSTITUTIONAL SERVICE**

1. Advising:

a. Number of advisees \_\_\_\_\_

b. Advising workshops attended

c. Other advising achievements you would like to highlight:

2. Commission and other major committee appointments (*with indication of degree and kind of responsibility and time commitment*):

3. Program/department administration (*with notable achievements*):

4. Other internal activities serving departmental or institutional needs (*projects, orientation, VWU Days, H&S scholarship interviews, etc.*):

5. Leadership of, and/or major contributions to, student organizations and events:

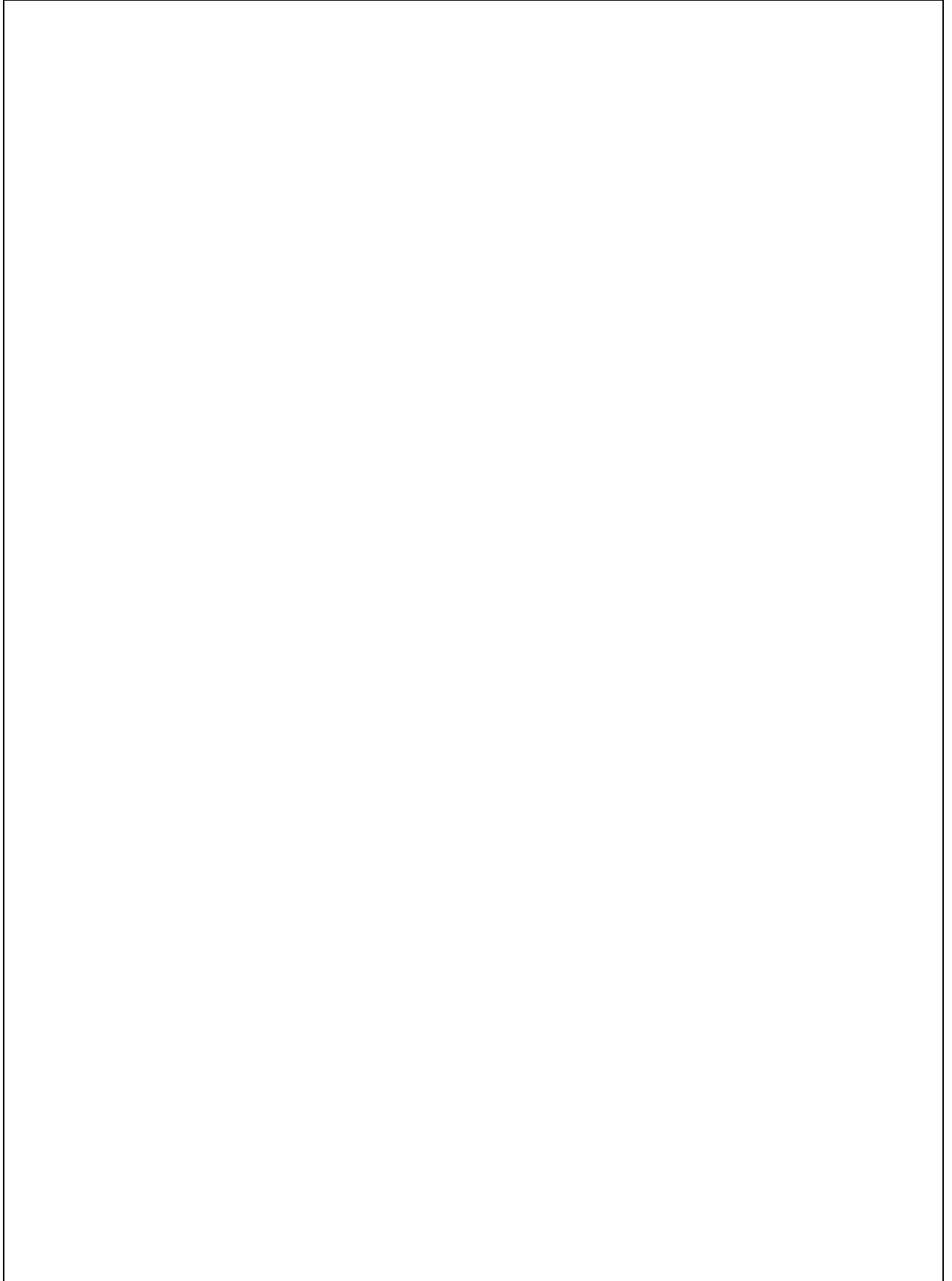
6. Co-curricular or guest lectures and other in-house presentations:

7. Teaching in collaborative programs (*e.g., FYS, Portfolio, Winter Session, ASP*) :

8. External activities serving institutional or community interests (*e.g., speaking to lay audiences, contest judging, recruitment efforts, serving on community boards*):

9. Leadership in service learning or other volunteer activities:

10. How would you evaluate your *service achievements* in relation to your goals?

A large, empty rectangular box with a thin black border, intended for the user to write their response to the question above. The box occupies most of the page's vertical space.

**IV. GOALS for the next twelve months** *(in teaching, research, service or any combination)*

[Empty box for writing goals]